

# COMPANY SERVICES

**TKC Consulting & Finance** provides reliable Accounting solutions with guaranteed certification of quality based on European Standards used by our company.

www.tkcfinance.com

## About us

Accounting company TKC Consulting & Finance, with extensive experience over the entire spectrum of accounting and tax legislation, offers accounting services of high added value, staffed by the market's best trained and experienced executives.

We have a large team, with specialized skills, experienced and focused on the provision of high level of services.

Knowledge, Understanding, Professionalism, Patience, Discretion...

Words that do not mean anything to others... but mean a lot to us





### 1. Package – Registered office services that we can provide to you

- Company Incorporation.
- Procedure for incorporation of company.
- Opening of bank account at any Greek Bank.
- Payment for company capital.
- Issue of corporate stamp and seal.
- Registration of your company in VIES.

### 2. Accounting – Tax Consultancy – Legal Support

- Keeping company books.
- Monthly monitoring of accounting matters.
- Computerization.

### 3. Secretarial Support

- If you do not require a physical registered office in Greece, we can host your company in our offices in the city center of Athens.
- Virtual personal secretary.
- Professional address.
- Telephone line that can be answered in the name of your company.
- Acceptance and forwarding of mail.
- Email service.
- Fully furnished and equipped office.





# F G H J K L ; CONTACT US

### **Athens**

Panepistimiou 65, 10564

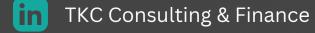
Telephone (+30) 210 71 01 440

### Petroupoli

Riga Feraiou 41, 13231

Telephone (+30) 215 53 00 749

TKC\_Finance



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info@tkcfinance.com

